

**Stephen T. Badin High School
Academic Misconduct Policy**

Cheating, or academic misconduct, is increasingly a problem among high school students. Regardless of motivation, cases of academic misconduct are completely unjustified in every instance. To cheat is to demean your efforts. It causes your character to come under suspicion, and it belittles the hard work of all students. Cheating, plagiarism, or academic dishonesty, in any form, is not tolerated. The purpose of this policy is to clearly delineate examples of cheating, as well as to clearly inform students of the consequences of academic misconduct. This policy refers only to how academic misconduct is viewed at Stephen T. Badin High School.

Examples of academic misconduct, commonly called plagiarism, include but are not limited to:

1. Using another author's words without proper citation
2. Using an author's ideas without proper citation
3. Reproducing the exact wording of another source without using quotation marks, even if the source is cited
4. Borrowing the structure of another author's words or phrases without proper credit or citation
5. Borrowing all or part of another student's paper or assignment, including borrowing the structure of another student's words, phrases, or ideas
6. Using a paper writing service, or an online source of written assignment, or having another student complete an assignment
7. This includes obtaining information, either in full or in part, from Internet websites (popularly known as paper mills), in which students can obtain papers either free or for cost

Other examples of academic misconduct include but are not limited to:

1. Cheating during a quiz or an exam, including: copying answers from another student; possession of unauthorized notes or study-aids during a quiz or exam.
2. Turning in work that is identical, or substantially similar to, the work of another student. This is frequently a by product of "working with another student." In many cases, working with a partner while studying is a beneficial way of learning. However, please understand that submitting work that is identical - or quite similar to - the work of another student is considered cheating. All work should be uniquely your own.
3. Purchasing or possessing materials that contain specific answers to specific homework assignments or exams

Any infraction not described above, but that clearly falls under the auspices of academic dishonesty, is subject to the consequences in the Discipline Policy outlined by Stephen T. Badin High School.

Students who engage in academic misconduct will incur the following consequences:

1. The student will receive a score of zero for the assignment.
2. The student will receive an immediate referral to the administration.
3. The student's parents/guardians will be contacted by the teacher.
4. If the student is a member of the National Honor Society (NHS), the incident will be reported to the NHS moderator. Incidents that take place during a student's freshman or sophomore years may be considered when applying for NHS membership in the future.

Careful planning and time management will serve as good tools to prevent instances of academic misconduct. Please do not engage in any action that will cause your integrity to be questioned.

Please sign below to indicate your receipt and understanding of these policies.

Student Name (please print)

Student Signature

Date

Parent/Guardian Signature

Date